

UWE Residential Summer Schools 2012
Parent/Carer Consent Form

TO BE COMPLETED BY PARENT(S)/CARER(S)

Please complete this form in **BLACK INK** and **BLOCK CAPITALS**.

Please return this form to your child after completion.

Applicants name: _____

2A) Name of highest (adult) income earner in household:

Name:	
Relationship to applicant (Mother/Father/Carer):	
Occupation (Please write 'N/A' (not applicable) if you are unemployed (see section 2C below) or not a wage earner):	
Daytime contact phone number:	
Other contact numbers (e.g. work/home/mobile):	

2B) Name of other (adult) income earner in household:

Name:	
Relationship to applicant (Mother/Father/Carer):	
Occupation (Please write 'N/A' (not applicable) if you are unemployed (see section 2C below) or not a wage earner):	
Daytime contact number:	
Other contact numbers (e.g. work/home/mobile):	

2C) Third contact (to be used in case of emergency if parent(s)/carer(s) cannot be contacted):

Third contact name:	
Relationship to applicant:	
Contact numbers:	

2D) Are you or your partner currently registered as unemployed and seeking work (please tick Yes or No)?

Mother/Carer:	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Father/Carer:	Yes <input type="checkbox"/>	No <input type="checkbox"/>

If your answer to the above question is 'Yes' please tick in the box below if you have been unemployed for six months or longer:

Mother/Carer:	Unemployed 6+ months <input type="checkbox"/>
Father/Carer:	Unemployed 6+ months <input type="checkbox"/>

2E) Have either you or your partner achieved any higher education qualifications in the UK e.g. at a University or through a Further Education College (please tick Yes or No)?

Higher Education qualifications include: Honours Degree, Degree, Foundation Degree, Higher National Diploma (HND), Higher National Certificate (HNC), Diploma of Higher Education

Mother/Carer:	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Father/Carer:	Yes <input type="checkbox"/>	No <input type="checkbox"/>

What is your highest qualification?

	Mother/Carer:	Father/Carer:
Higher Degree e.g. PhD, PGCE, Post Graduate Certificates/Diplomas	<input type="checkbox"/>	<input type="checkbox"/>
First Degree e.g. BA, BSc Foundation Degree	<input type="checkbox"/>	<input type="checkbox"/>
Higher National Diploma (HND)	<input type="checkbox"/>	<input type="checkbox"/>
Higher National Certificate (HNC)	<input type="checkbox"/>	<input type="checkbox"/>
NVQ (National Vocational Qualification) Levels 4-5	<input type="checkbox"/>	<input type="checkbox"/>
A-Levels	<input type="checkbox"/>	<input type="checkbox"/>
GNVQ (General National Vocational Qualification)	<input type="checkbox"/>	<input type="checkbox"/>
NVQ Level 3	<input type="checkbox"/>	<input type="checkbox"/>
GCSE/O Level/CSE	<input type="checkbox"/>	<input type="checkbox"/>
Other (e.g. City & Guilds, RSA/OCR, BTEC/Edexcel) please specify:		
None	<input type="checkbox"/>	<input type="checkbox"/>

2F) Do you or your partner consider yourselves to be Managerial or Professional workers?

Mother/Carer:	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Father/Carer:	Yes <input type="checkbox"/>	No <input type="checkbox"/>

2G) Medical Conditions

Does your child have any of the following (please tick Yes or No)?

Note: This information will only be used to help us provide the most appropriate service for your child's needs. Aimhigher is particularly keen to encourage people with ability who may have special educational needs and/or disabilities to consider higher education as an option for them.

i) Special Educational Needs e.g. specific learning difficulties such as Dyslexia, Dyspraxia (or Dyscalculia) or Disabilities	Yes <input type="checkbox"/>	No <input type="checkbox"/>
ii) Medical conditions	Yes <input type="checkbox"/>	No <input type="checkbox"/>
iii) Allergies	Yes <input type="checkbox"/>	No <input type="checkbox"/>
iv) Special requirements (e.g. diet)	Yes <input type="checkbox"/>	No <input type="checkbox"/>

If you answered yes to any of the above, please give details including any medication and/or special provisions required:

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2H) Consent and Agreement

Data Protection and Sharing: The University of the West of England, Bristol is a data controller and registered with the Office of the Information Commissioner.

The information you have given us on this form will be held by the University of the West of England, Bristol and will only be shared with other organisations for the purposes of administration, statistical research and evaluation. Organisations which will have access to your information will include your school and the institution responsible for funding the Summer School. Your personal information will not be passed on to organisations for marketing or sales purposes.

The data about you will be used to track summer school participants into higher education by linking with data provided by the Higher Education Statistics Agency. Information on ethnicity will be used for the purpose of reviewing equal opportunities policies. Appropriate safeguards are in place to protect your rights and freedoms.

UWE, as far as reasonably practicable, will ensure that anyone who has access to your data held in the Council’s records, paper or electronic, will respect its confidentiality and will only process it in accordance with instructions issued for the purposes required by the University.

Under the Data Protection Act 1998 you have the right to see and receive a copy of any personal information that UWE holds about you. You can find further information about the Act and guidance on making a subject access request on the University website <http://www.uwe.ac.uk/finance/sec/dp/fin22Feb2009.pdf>

Please make sure you read and understand the Data Protection Statement in your child’s section of the form. Please also make sure that your child has understood this Statement.

Marketing: During the Summer School, photographs and/or video/digital footage of your child participating in activities may be taken. We would hope, in this way, to be able to give your child a reminder of their Summer School experience. We may wish to use this material, with no names attached, to encourage other young people to take part in future Summer Schools (e.g. by using it in future printed and web-based Summer School publicity or in university prospectuses).

If you do NOT wish your child’s data to be used in this way, please tick

Please note, if you do tick this box we may be unable to provide your child with a photographic reminder of the Summer School or an image of them receiving their certificate.

Parental Responsibility: UWE will be responsible for your child while he/she is attending the programme. As Parent(s)/Carer(s), you are responsible for the welfare of your child up to the transport meeting point at the beginning of the Summer School and again at the end of the Summer School. We will contact you with details about these handover points and travel arrangements nearer the time.

Declaration to be signed by parent/carer:

I have checked the information on this form and to the best of my knowledge it is true and correct.

I have read the information above and understand that I will be responsible for my child up to the hand-over point at the beginning of the programme and again from the hand-over point at the completion of the programme.

I give permission for my child to attend the Summer School and understand that I will be responsible for my child up to the handover point at the beginning of the Summer School and again at the drop off point at the end.

Signature of adult who has legal parental responsibility:

Print Name: **Date Signed:**

Thank you for completing the Parent/Carer part of the Summer School Application. Please now pass it to your child so they can return it to their Teacher/tutor as soon as possible.