

## BEHAVIOUR - SANCTIONS FLOWCHART

Our 5 expectations are:

1. Be a positive listener
2. Respect everyone
3. Arrive on time, equipped for learning
4. Follow staff's requests, first time of asking
5. Care for our school environment

Examples of Behaviour – all to be recorded in SIMS	Stage	Support and responsibility
<ul style="list-style-type: none"> <li>• Disruptive Behaviour</li> <li>• Failure to complete work set</li> </ul>	<b>C1</b> <b>Verbal warning</b>	<p style="text-align: center;"><b>CLASS TEACHER</b></p> <ul style="list-style-type: none"> <li>• Monitoring of student</li> <li>• Confirm expectations</li> </ul>
<ul style="list-style-type: none"> <li>• Failure to bring equipment</li> <li>• Persistent disruptive behaviour</li> <li>• Failure to complete homework</li> <li>• Lack of Uniform - including jewellery and shoe issues</li> </ul>	<b>C2</b> <b>Note in planner</b>	<p style="text-align: center;"><b>CLASS TEACHER / TUTOR</b></p> <ul style="list-style-type: none"> <li>• Tutor monitoring</li> <li>• Inform parents and YC</li> <li>• Confirm expectations</li> </ul>
<ul style="list-style-type: none"> <li>• Persistent disruptive behaviour</li> <li>• Disrupting the learning of others</li> </ul>	<b>C3</b> <b>Teacher detention</b>	<p style="text-align: center;"><b>CLASS TEACHER / TUTOR / FC</b></p> <ul style="list-style-type: none"> <li>• Tutor report – for repeated pattern</li> <li>• Phone call to parents</li> <li>• Referral to team leader</li> </ul>
<ul style="list-style-type: none"> <li>• 3 negative SIMS in a week – in subject or Faculty area</li> <li>• Persistent disruption of the learning of others</li> <li>• Failure to attend teacher detention</li> </ul>	<b>C4</b> <b>Subject / Faculty / YC detention</b>	<p style="text-align: center;"><b>SUBJECT HEAD / FC / TUTOR</b></p> <ul style="list-style-type: none"> <li>• Meeting with Subject Head / FC / YC to discuss expectations</li> <li>• Phone call and letter to parents</li> <li>• Complete incident report in SIMS</li> <li>• Subject / Faculty report</li> </ul>
<ul style="list-style-type: none"> <li>• Failure to attend 2 faculty detentions</li> <li>• Truancy</li> <li>• Persistent disruptive behaviour</li> <li>• Inappropriate language in the presence of a member of staff</li> <li>• Abusive behaviour towards another student</li> <li>• Leaving the site – 1<sup>st</sup> offence</li> </ul>	<b>C5</b> <b>School detention</b>	<p style="text-align: center;"><b>SUBJECT HEAD / FC / YC</b></p> <ul style="list-style-type: none"> <li>• Letter home explaining the situation</li> <li>• Incident report completed in SIMS</li> <li>• YC report</li> <li>• SSG referral for persistent offenders</li> </ul>
<ul style="list-style-type: none"> <li>• Accumulation of 2 missed detentions – school and SLT</li> <li>• Abusive language towards a member of staff</li> <li>• Rudeness to staff</li> <li>• Serious disruptive behaviour preventing the progress of learning</li> <li>• Physical aggression towards another student</li> <li>• Repeated refusal to meet expectations</li> <li>• Leaving the site 2<sup>nd</sup> offence</li> <li>• Fighting</li> </ul>	<b>C6</b> <b>Internal Exclusion</b>	<p style="text-align: center;"><b>FC / YC / SLT</b></p> <ul style="list-style-type: none"> <li>• Letter and phone call home</li> <li>• Meeting between parents, student and YC</li> <li>• Meeting between student and Assistant Head to discuss expectations</li> <li>• Incident report completed in SIMS</li> <li>• SLT report</li> <li>• BSP</li> <li>• SSG referral</li> </ul>
<ul style="list-style-type: none"> <li>• Extreme examples of poor behaviour</li> <li>• Physical assault on another student</li> <li>• Verbal abuse of a member of staff</li> <li>• Refusal to enter internal exclusion</li> <li>• Leaving the site 3<sup>rd</sup> offence</li> <li>• Theft and vandalism</li> <li>• Continual refusal to meet expectations</li> <li>• Persistent and malicious disruptive behaviour</li> </ul>	<b>C7</b> <b>Fixed term Exclusion</b>	<p style="text-align: center;"><b>YC / SLT</b></p> <ul style="list-style-type: none"> <li>• PSP with individual targets which are regularly reviewed</li> <li>• CAF or RSS where appropriate</li> <li>• Seeking alternative curriculum</li> <li>• PIP for students accumulating Fixed term exclusions</li> <li>• Reintegration meeting</li> <li>• Governors meeting for 15+ days FTE</li> <li>• SSG referral</li> </ul>
<ul style="list-style-type: none"> <li>• Serious actual or threatened violence against another person</li> <li>• Serious persistent and malicious disruptive behaviour</li> <li>• Continued open defiance and refusal to meet school expectations</li> <li>• Illegal activities on school site e.g. possession of illegal drugs or weapons, supplying of illegal drugs</li> </ul>	<b>C8</b> <b>Permanent Exclusion</b>	<p style="text-align: center;"><b>SLT WITH THE HEAD</b></p> <ul style="list-style-type: none"> <li>• Work with LA</li> <li>• Governors panel meeting</li> </ul>